**To: The Hiring Manager**

Dear Sir/Madam,

Responding to your advertisement, I am writing in to apply the position of Part-time WSH Officer role in your company**.**

I am currently an Associate Trainer with Eversafe Academy, conducting training for Managing Workplace Safety & Health in Construction Industry and Apply Workplace Safety & health in Shipyard (General Trade).

I am a Registered **Workplace Safety & Health Officer** with the Ministry of Manpower Singapore, a Registered **Environment Control Officer** with National Environment Agency Singapore, a Registered **Fire Safety Manager** with Singapore Civil Defence Force and a qualified Safe Management Officer. Trained in Managing Hazardous Substance.

I have more than 30 years of hands-on Safety management experience and have accumulated a wealth of practical knowledge in developing strategic plan and Safety management skill in emphasizing accident & loss prevention. In the last 10 years of my career, I was given the role to perform Safety Oversight for some of the major iconic project in Singapore.

My past experience include the role of Construction Safety Manager for **Google** (Owner Safety Representative) for construction of Google Data Centre, Resident Safety Officer performing **Safety Oversight** (Owner Safety Representative) for Changi Airport Terminal 1, $500 million Upgrading and Manager for Safety & Risk (Developer Safety Representative) with Changi Airport Group for Changi East Development etc.

My key strengths that would support my success in this position include but not limited to the following:

* Experience as an Inspector cum Auditor for Building & Construction Authority. In-depth knowledge of our local Safety legislation. Practical experience in conducting inspection, auditing and conducting enforcement exercise for the authority in the construction industry.
* Proven in successfully completion of several large project, achieving more than 3 million man-hours without any major incident.
* Capable of providing solution on construction method to reduce risk.
* Experience in developing and implementing international Environmental, Health and Safety programs, procedures, associated training, guidance documents, and job aids.
* Experience in managing multiple projects simultaneously and effectively.
* Proven excellent problem-solving and analytical skills.

 For more information, I have attached my resume and certificates for your consideration. Thank you for taking the time to review my application and I look forward to your reply.

Sincerely,

Chong Kim Fatt

Tel: +65 93822360

Email: rexyll@yahoo.com.sg

**Postal Code / NRIC**

**Personal Resume:**

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| **Professional Competencies:**   * **Ministry of Manpower Registered Workplace Safety & Health Officer.** * **National Environment Agency Registered Environment Control Officer.** * **Singapore Civil Defence Registered Fire Safety Manager.** * **Advance Certificate in Learning & Performance**   **Professional Summary:**   * **A Workplace Safety & Health Professional with more than 30 years of practical experience with a wealth of practical knowledge in developing strategic plan and management skill in emphasizing accident & loss prevention together with statutory legislation compliance.** * **Proven record in providing Safety Leadership and strategic support to cross-function team in large scale multinational organisation.** * **Experience in managing several iconic mega projects achieving more than 3 million accident-free Man Hours.** | **C:\Users\rexyll\Desktop\Latest CV\Chong Kim Fatt Photo .jpg**  **Chong Kim Fatt**  Gender : Male  NRIC: SXXXX783G  Nationality: Singaporean  Race: Chinese  Marital Status: Married  Dialect: Khek  Driving License: 3/2B  Date of Birth: 31 /3/ 1964  Tel: 93822360  Email: rexyll@yahoo.com.sg |

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| **Skill:**   * Development and implementation of Company/site Safety Management System * Development of EHS Program in compliance to the Company and Local legislation. * Manage Contractors & Vendors in legal Compliance. * Identify operational EHS risks, assessing the impact, analyse the risk scenarios and lead cross-functional programs to mitigate the risks. * Plan and development for Emergency Response. |

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| **Professional Training and Certification:** | |
| * **Specialist Diploma in Workplace Safety & Health** * **Environment Control Officer Training** * **Fire Safety Manager Training** * **Managing Hazardous Substance** * **Advance Certificate in Learning & Performance** * **Certificate in International Civil Aviation Organisation Annex 14 & Annex 19** * **Qualified in QEHS Internal Auditor for ISO 14001 & OHSAS 18001** * **Certified Bizsafe Level 4 (Safety Management System SS 506)** | * **Conducting Food and Beverage Hygiene Audit (Qualified Food Hygiene Officer)** * **Trained in Implementation of Business Continuity Management** * **Behavioural Safety Programme** * **Attended Training Course on Workman Compensation.** * **Attended Supervision of Metal Scaffolding Erection Course.** * **Attended Lifting Supervisor Course** * **Attended Work at Height Supervisor Course** |

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| **Employment history**: |
| **2024 to present: Eversafe Academy**  **Designation: Associate Trainer**  **Conducting Training for:**   * Managing Workplace Safety & Health in Construction Industry * Apply WSH in Shipyard (General Trade)   **2021 to present: COSCO Shipping Marine Engineering (Part-time Freelance)**  **Designation: Workplace Safety & Health Officer**  **Duties:**   * Translation of Safety related documents. * Responsible for all Safety, Environmental and Health related matters. * Formulate the EHS Committee and serving as the secretary for the committee * Leading in monthly EHS committee inspection and follow up with the non-conformance. * Assist the management in taking reasonable practicable measures to ensure the yard is safe for work. * Participate in the internal audit * Planning and conduct all safety program, include internal safety training/talk, fire drills, emergency respond drills etc. * Co-ordinating safety related matters with the relevant authorities i.e. MOM, NEA etc. * Attending to all accident happen in the yard and accident investigation * Conduct Risk Assessment for yard and office activities. * Compiling safety documentation   **2020 to 2021: Building & Construction Authority Singapore (BCA)**  **Designation: Inspection Officer (Audit & Inspection)**  Duties:   * Represent BCA in conducting Safety Audit and physical inspection on all Construction Sites & Dormitory within Singapore. * Audit Builders Site Safe Management Measures Plan and inspect Builders implementation of their SMM Plan. * Review Builders follow up action upon re-submission for non-compliance. * Conduct Enforcement Inspection together with other Government Agencies. * Reporting non-compliance to BCA higher management and recommend penalty to be imposed on errant contractors. * Advise contractors on measures to improve site condition.   **November 2018 to November 2019: Allied Container Group**  **Designation: Group Safety Officer**  **Duties:**   * Provide Safe Operation Management for 3 Business Unit under Allied Container Group of company. Consists of 5 Container Yard, 3 Warehouse and a fleet of 80 Prime Movers. * Developed, communicate, implement and maintain company Safety Management System to comply with our local WSH Acts and relevant subsidiary legislation. * Assist all the 3 Business Unit to achieve Bizsafe Level 3. * Conduct internal training to all staff on Safety related topic. * Developed Company Risk Management Team and conducting Risk Assessment with RA team. * Form Company Emergency Response Team and conduct regular internal training and Drills with the Team. * Form Corporate Safety Committee and act as the Secretary for the Corporate Safety Committee. * Develop and submitting regular feedbacks and Safety Reports to the Management. * Other duties assigned.   **July 2018 to November 2018: Shwe Taung Real Estate (Yangon, Myanmar)**  **Designation: HSE Director**  Duties:   * Taking charge of Fire Safety and HSE for 9 Shopping Mall and 5 Residential Estate. * Develop Safety Management System, Safety Program, Policy, Emergency Response Procedures and Business Continuity Plan for the group. * Develop and implement Safety Management Program to manage Safety compliance remotely, off-site. * Lead and impart Safety Management Leadership to the Group. * Provide guidance and advice staff on International Safety Practices. * Provide and conduct Risk Management Training to Safety Managers and other Management Staff. * Collect Data and consolidate Safety Records to generate statistics.   **April 2015 to June 2018: Google (provided by URS/AECOM) for the construction of Data Centre at Boo Lim Avenue**  **Designation: Construction Safety Manager/Facilitator for Construction of Google Data Centre in Singapore (Owner Safety Representative) performing Safety Oversight.**  Duties:   * Represent Google for all EHS matters for the construction of Google Data Centre in Singapore at Boo Lim Avenue. * Developed and driving Google global safety program for Singapore. * Supporting Google Project Management Team in Safety related matters. * Compliance management of the General (Main) Contractor, in adherence to our local laws, regulations, standards, policies, and codes of practices together with Google International Specific Safety Programs. * Assist and advice the GC in developing these specific Safety, Health and Hygiene requirement with reference to our local standard. * Review Risk Assessment conducted by the GC. * Assessing Work Notification (Permit to work) applications for work carry out inside the operating Data Centre. * Providing tactical support to the Construction Management Team and advice the Owner (Data Centre Operation Team) on any safety legal implication. * Consolidate and maintain Safety Data gathered from injury, illness, hazard identifications and inspection for global sharing. * Conduct periodical audit on GC’s Environmental Health and Safety programs. * Supervising the builder in implementing effective emergency response management in relation to medical, fire, and all other disruptive events that can occur. * Supporting the safe operation management of the Data centre. * Assist in developing emergencies response plans and Business Continuity Management Plan for the completed Data Centre.   **March 2014 to March 2015: Changi Airport Group**  **Designation: Manager for Safety & Risk at Changi East Development (Airside)**   * Safety Oversight. * Conduct Risk Assessment for Airport Operation that can be affected by the construction work and develop measures to mitigate such risk. * Conduct Risk Assessment on construction work that can affect the operation of the Airport and develop mitigation measures to control the risk. * Develop Safety Program for Changi East Development * Initiating and lead in implementing the program developed. * Responsible for Opening/Closing the Runway for construction work. * Performing duties as required by the CAG   **January 2012 to February 2014: Changi Airport Group (provided by CKM Consultant)**  **Designation: Resident Safety Officer for Changi Airport Terminal 1**  Performing Safety Oversight for Changi Airport Group as Resident Safety Officer for Changi Airport Terminal 1, $500 million Upgrading Project.  Duties:   * Oversee the Safety of all airport user while the upgrading work (partial closure) is carried out within the operating airport. * Overseeing that the upgrading work do not possess any danger to the general public and other airport user. * Represent CAG to monitor the Contractors carried out their work safely and have complied with all local Safety Law. * Representing CAG in authorising Work Notification for Contractors to work in public area. * Attend to all emergencies and incident happen in the airport. * Other duties assign by CAG   **July 2009 to June 2012: Quek Hock Seng Construction**  **Designation: Workplace Safety & Health Officer**  Construction of a Multi Storey Vehicle Storage in Kranji Camp  Duties:   * Develop, implement and maintaining company Safety Management System. * Assist management in taking reasonable practicable measures. * Conducting Risk Assessment with RA team. * Member for Risk Management team. * Secretary for safety committee. * Weekly Safety documentation submission to DSTA * 6 Monthly audit by DSTA Safety Dept. * Implementing and maintaining ISO 9001, 14001 & OHSAS 18001 * Other duties assigned.   **2007 to 2009**: CSC Holdings Limited  **Designation**: Assistant Manager, Property& Safety  **Duties**:   * Safety & Property management for all property under CSC Holding. * Formulate the EHS Committee and serving as the secretary for the committee * Leading in monthly EHS committee inspection and follow up with the non-conformances * Assist the management in taking reasonable practicable measures to ensure the yard is safe for work. * Participate in the internal audit * Planning and conduct all safety program, include internal safety training/talk, fire drills, emergency respond drills etc. * Application of licence with relevant authorities i.e. Factory Registration, Electrical Installation licence, Fire Safety Cert, Permit for storage of flammable material etc. * Co-ordinating safety related matters with the relevant authorities i.e. MOM, NEA etc. * Attending to all accident happen in the yard and accident investigation * Conduct Risk Assessment for yard and office activities. * Compiling safety documentation * Plan and conduct induction training for new employees   **2006 to 2007**: Quek Hock Seng Construction  **Designation**: Safety Co-ordinator  **Duties**:   * Assign to manage safety for 4 Construction Projects ( Training facility in Lim Chu Kang, Upgrading Queenstown Secondary School, N-park Project in Dairy Farm Road and Upgrading Project for Commando Camp in Changi) * Assist Safety Manager in advising the company on safety and environment related matters. * Assist Safety Manager in formulating and implementing safety management system for the company * Preparation and audit by external party for ISO 18001 and 14000 certification * Supervise Safety Supervisors at site in implementing SMS. * Participate in Risk Assessment for all construction activities involved. * Conduct safety trainings, orientation and talks to all company staff and sub-contractors. * Serving as secretary for site safety committee * Formulate checklists, safety rules and conduct regular inspection to ensure compliances * Formulate company permit to work system and implementing PTW on dangerous construction activities   **2005 to 2006**: **Movement for the Intellectual Disable (1 year contract)**  **Designation**: Cafeteria Supervisor/Workshop trainer  **Duties**:   * Managing the in- house Cafeteria (serving 400 trainee daily) * Planning, budging, allocating staff and purchasing. * Marketing and organise external catering * Ensuring the smooth running of the in-house cafe * Ensuring all food are kept and prepared in a safe manner   **2004 to 2005: Plimsoll Corporation ( Metal Working Industry Supporting Marine & Off- shore Sector)**  **Designation**: Safety Co-ordinator  **Duties**:   * Safety Supervision * Formulate Safety Management System * Formulate and implement “Permit to work system” for hot-work onboard vessel * Formation of Safety Committee and serve as secretary * Conduct monthly safety meeting * Plan and initiate all safety program include training and talks * Investigate all accident & near misses include advice on the control measures * Putting up workman compensation claim   **1994 to 2004(10 years)**: **Sum Cheong Piling Pte Ltd**  **Designation**: Started as Safety Co-ordinator and was promoted to the rank of Asst.  Manager for Safety.  **Duties**:   * In-charge of Safety management for Sum Cheong Group of company * Formulate Safety Management system include all safety procedures * Initiate all safety program and promotion * Formation of safety committee and serve as secretary * Advice management on Factory Act and its subsidiaries legislation. * Inspecting all premises belong to Sum Cheong Group of company * Investigation all accident and establish the control measures * Correspond to relevant authority on safety related matters * Reporting accident to relevant authority and claiming of workman compensation   1993 to 1994 : Balfour Betty and Gammon JV ( Woodland MRT project)  **Designation**: Safety Supervisor  **Duties**:   * Assist Safety Officer in implementing Safety rules set out by the client and the relevant authority * Inspecting site daily to ensure compliance. * Investigating accident and near misses * Conduct in-house training and tools box meeting * Organise Safety committee meeting and serving as secretary * Provide recommendation to management & staff for site improvement * Supervising lifting operation * Compiling all safety related document   **1992 - 1993** : **Obayahsi Toyo JV. ( Changi East Reclamation Project ).**  **Designation**: Safety Supervisor  **Duties**:   * Safety supervision * Accident investigation and reporting * Conduct in-house training and tools box meeting * Organise Safety committee meeting and serving as secretary * Provide recommendation to management & staff for site improvement * Supervising lifting operation * Compiling all safety related document   1991 to 1992: Spot Management Service (Safety Consultant)  **Designation**: Safety Co-ordinator (Assign to 6 construction site on part-time basis)  **Duties**:   * Safety supervision * Accident investigation and reporting * Conduct in-house training and tools box meeting * Organise Safety committee meeting and serving as secretary * Provide recommendation to management & staff for site improvement * Supervising lifting operation * Compiling all safety related document   **1990 to 1991**: **McDermott International (Marine Construction)**  **Designation**: Safety Representative, assign to Gulf of Thailand onboard Derrick Barge.  **Duties**:   * Grade 3 Safety Officer * Safety briefing/induction for visitors or new employees boarding the barge. * Safety Supervision on deck work and marine construction * Conduct safety meeting * Conduct emergency drills * Daily safety inspections etc.   **1989 to 1990**: **Unifrance Offshore / Marine time Singapore as Safety Assistant. (Ship Building)**  **Designation**: Safety Assistant  **Duties**:   * Assist Safety Supervisor in gas test onboard vessel before issue hot work permit. * Daily safety inspection * Members of the safety committee |

The End.

Testimonial from Google DC Management.

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| 20 March 2022  To Whom It May Concern,  ***RE: TESTIMONIAL FOR MR CHONG KIM FATT***  I am Ir. Colin Kwan, the APAC Regional Data Centre Facilities Manager for Google Taiwan (Chartered Investment Ltd). I have known Kim Fatt since 2015 when he was the Construction Safety Manager (CSF) for our WEN 2 at Boo Lim Avenue. Even after the completion of the project, we continue to becomes friends and sometimes I do check with him on their local safety laws and regulations.  Throughout the time I have known Kim Fatt, I found him reliable, very passionate about what he does and a veteran in the safety profession. He is well received by both the construction team and our facilities operation team. He has demonstrated his abilities to manage the GC construction team strategically with their specifically designed programs. He has also proven to be able to resolve safety issues between the construction team and the DC Operation Team during the construction period.  I trust that Kim Fatt would be a valuable asset to any organization who engage him. If you require further clarification, please feel free to contact me via my email peterkwan1689@gmail.com. Thank you.    Yours Faithfully,  Ir. Colin Kwan  BScEng, MBA, DBA, EurIng, CEng, CDCFOM, RPE (HKIE) FCIBSE, FHKIFE, FIDCE, MCIOB. |